



Jamaatna

Event management & digital invitations

How to

Send invitations

No app for guests

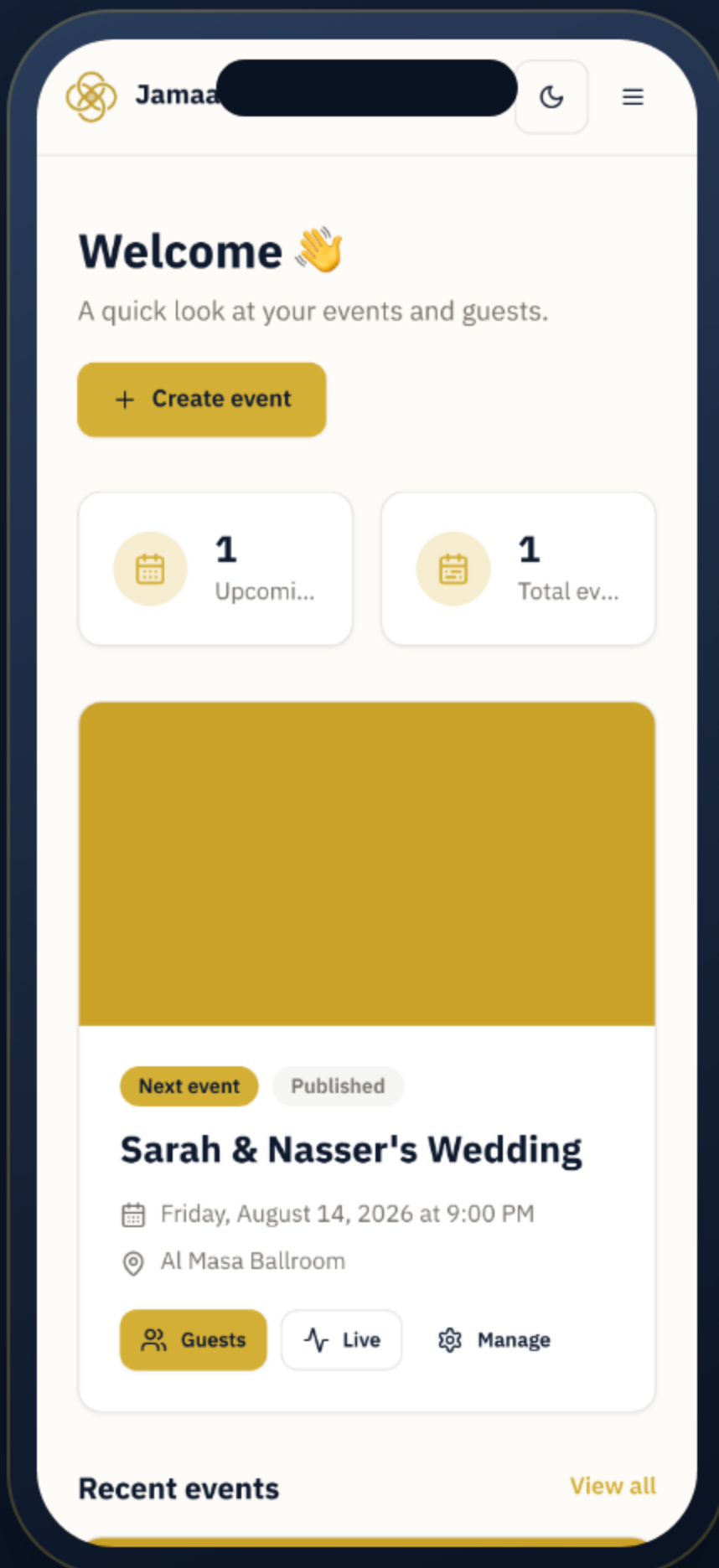
@jamaatna · 2026

1

Open your event from the dashboard

From the owner home page, tap the event you want to send invitations for.

◀ **Tap the event card**

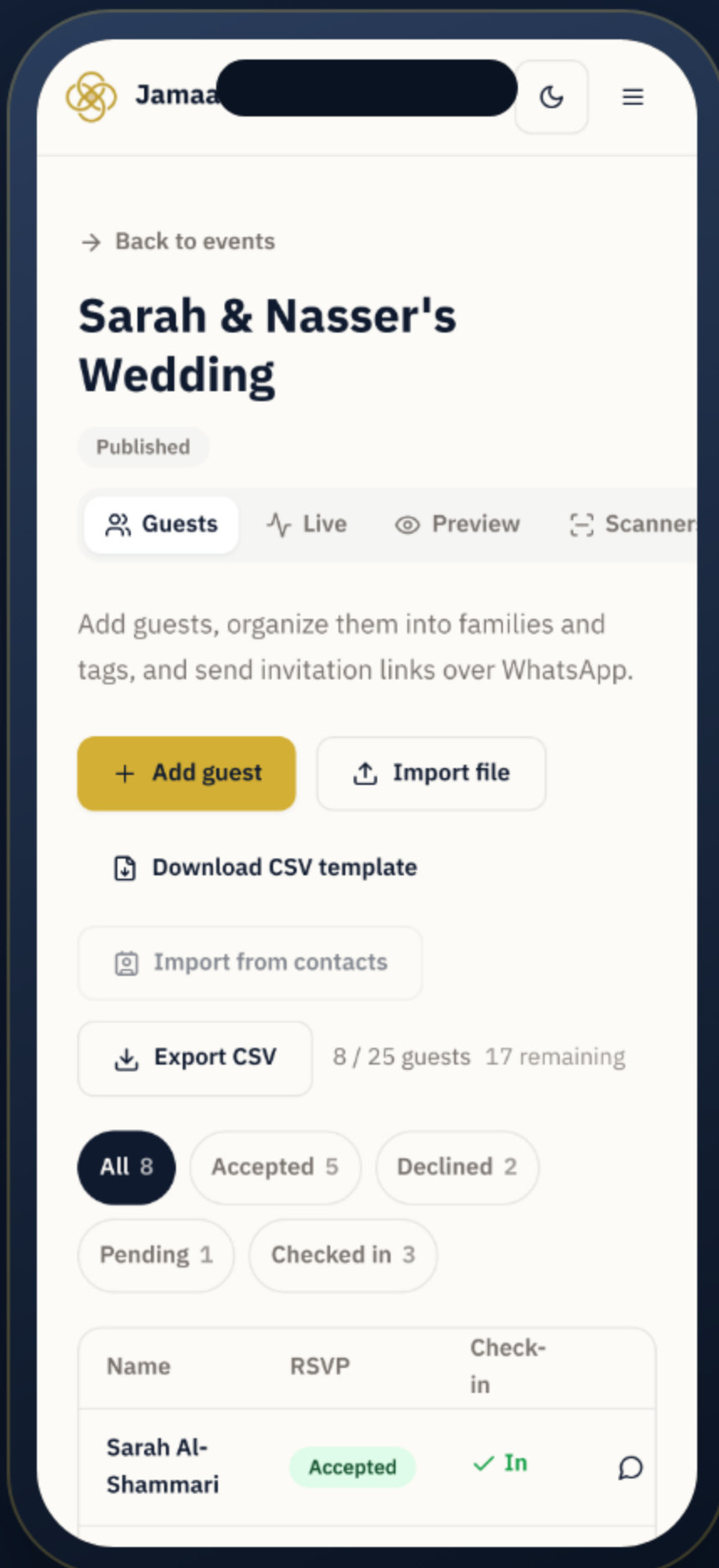


2

Add guests in the "Guests" tab

Add each guest by hand, or import your whole list at once from an Excel file.

- ◀ **"Add guest" to add one person**
- ◀ **Or "Import file" for a full list**



3

Send the invitation link over WhatsApp

Every guest gets their own invitation link. Send it in one tap, or copy and share it however you like.

- ◀ **WhatsApp icon: send the invitation directly**
- ◀ **Link icon: copy the invitation link**

Add guests, [redacted] and tags, and send invitation links over WhatsApp.

+ Add guest **Import file**

Download CSV template

Import from contacts

Export CSV 8 / 25 guests 17 remaining

All 8 Accepted 5 Declined 2

Pending 1 Checked in 3

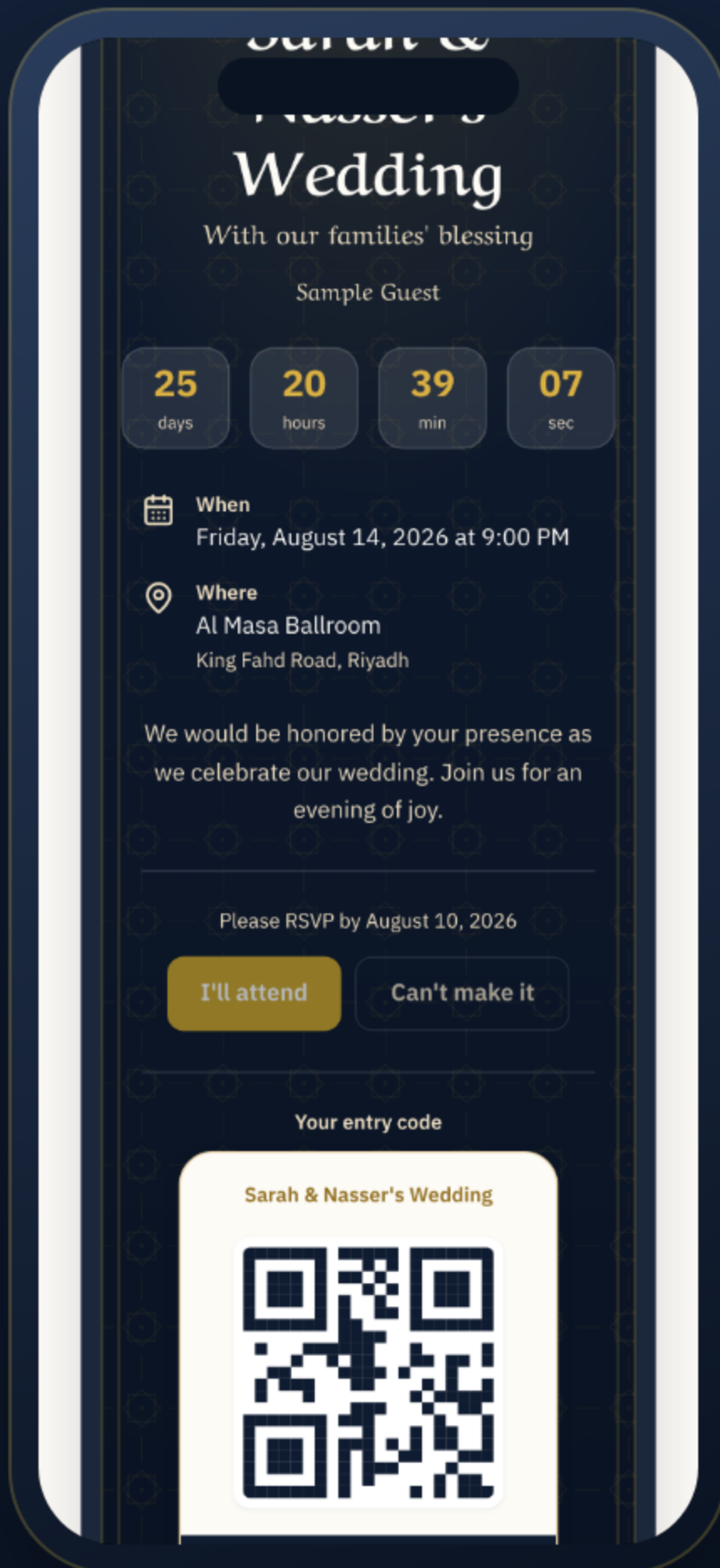
Name	RSVP	Check-in	
Sarah Al-Shammari	Accepted	✓ In	🔗
Nasser Al-Qahtani	Accepted	✓ In	🔗
Reem Al-Otaibi	Accepted	✓ In	🔗
Abdullah Al-Dosari	Accepted	—	🔗
Noura Al-Mutairi	Accepted	—	🔗
Faisal Al-Ghamdi	Declined	—	🔗

4

This is how your guest sees the invitation – **no app**

The link opens in the browser, they RSVP in one tap, and they get their own QR entry code.

- ▶ "I'll attend" or "Can't make it" to reply
- ▶ The entry code is scanned at the door





Ready to send your invitations?

Message us on WhatsApp and we'll set
up your account in minutes and help
you with your first event.

Message us on WhatsApp

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